Enrolment Aims:

Giving parents the right to apply to enrol in a school of their choice.
Maximising local access for students.
Ensuring an appropriate educational program for all children.
The first round of applications for 2017 enrolments closes on: Friday 22 July 2016.

This guide focuses on some of the frequently asked questions about the enrolment process.

Enrolment

Frequently asked questions

Should I enrol?

Parents need to enrol children in school for 2017 if they will be:

- four years old on or before 30 June 2017 (enrol in Kindergarten) (not compulsory)
- five years old on or before 30 June 2017 (enrol in Pre-primary)
- six years old on or before 30 June 2017 (enrol in Year 1)

Kindergarten

Although Kindergarten is not a compulsory year of school, more than 98% of West Australian children attend because it helps give them the best possible start to school.

Children are eligible for Kindergarten in 2017 if they turn four years old by 30 June 2017. There is no provision for early entry into Kindergarten.

The Kindergarten program offers fifteen hours of instruction per week in a safe, encouraging and supportive environment. Our focus is to develop literacy and numeracy, social and emotional skills essential for future learning.

Kindergarten classes are limited to 20 students and teachers are assisted by an Education Assistant.

Pre-primary

Freshwater Bay Pre-primary classes offer a balance between play based and structured learning, ensuring children are well prepared to meet the requirements of Year 1.

Pre-primary is now compulsory for all Western Australian children. Every child of Pre-Primary age (five years old by 30 June 2017) is required to attend school and is guaranteed a place at their local school.

Pre-primary classes are full time five days per week. Classes have a maximum of 27 children. Teachers are assisted by an Education Assistant.
Who can apply to enrol?

You can apply to enrol your child at Freshwater Bay Primary School if your child:

- Meets the age requirements for entry; and
- Is a permanent resident of Australia or holds a visa with an approved sub-class.

Please note that not all applications may be successful. Where the number of children applying to enrol exceeds the number of available placements, the school must prioritise enrolments according to The School Education Regulations.

Schools may not enrol children who are:

1. receiving home education
2. applying to enrol at another school; or
3. enrolled at another Kindergarten, (public or private) unless transferring.

When should I apply?

Apply now

Applications for Kindergarten, Pre-primary and Primary School for 2017 are now open.

Applications close on:

Friday 22 July 2016

I want to apply for Kindergarten.
What should I do?

1. Visit us at Freshwater Bay to obtain an Application for Enrolment Form, or download it from the website at www.freshwaterbayps.wa.edu.au

2. Submit your Application for Enrolment form at the school as soon as you can and provide copies of:
   a. Your child’s birth certificate. (Telephone the Registry of Births, Deaths and Marriages on 1300 305 021 if you do not have one.)
   b. Your child’s immunisation records. (Telephone the Australian Childhood Immunisation Register Medicare on 1800 853 809 for a current schedule.) ACIR
   c. Proof of your current address. (E.g. recent account for electricity, water and telephone accounts, bank details.)
   d. Copies of Family Court orders for confirmation or proof or name or custody arrangements where they exist.
   e. Visa showing approved sub-class where necessary.

3. After the application period closes, you will receive a letter from the school either offering a place, (with an Enrolment Form to be completed) or indicating that no place is available.

4. Please refer to the section headed “Will my child receive a placement?” to see how schools must prioritise enrolments.

If your child is currently attending Kindergarten at Freshwater Bay Primary School, you should:

1. Complete an Application for Enrolment form (even if Freshwater Bay is your local school). This is an important step which helps us confirm enrolment numbers, and class structures, for the following year.

2. Advise us of any changes to, and provide proof where necessary of
   a. Your residential address;
   b. Your child’s immunization history statement (Medicare);
   c. Family Court orders; and
   d. Visa Grant Notice

3. If Freshwater Bay is your local intake school, your child will be guaranteed a place in Pre-primary. You will receive a letter from the school confirming this place. (No further enrolment form necessary.)

4. If Freshwater Bay is NOT your local school, you will receive a letter from the school either offering a place (No further enrolment form necessary) or indicating that no place is available.

5. Please refer to the Section headed “Will my child receive a placement” to see how schools must prioritise enrolments.

I want to apply for Pre-primary.
What should I do?

If your child is NOT currently attending Kindergarten at Freshwater Bay Primary School, you should:

1. Visit us at Freshwater Bay to obtain an Application for Enrolment form or download it from our website.

2. Submit your Application for Enrolment form at the school as soon as you can and provide copies of:
   a. Your child’s birth certificate (Telephone the Registry of Births, Deaths and Marriages on 1300 305 021 if you do not have one.)
Enrolment Priorities

Will my child receive a placement?

Western Australia has a long tradition of public schools providing high quality education in every community.

To accommodate all children in Western Australian schools, the School Education Regulations 2000 specify how schools must prioritise enrolments. Schools are not in a position to deviate from these legislative requirements.

Freshwater Bay Primary School has a local-intake area:

Pre-compulsory aged children.

Children in the pre-compulsory year of schooling (Kindergarten) are guaranteed a place in a public school. Where possible, this will be their local school. The priority for enrolling Kindergarten children is as follows

1. A child residing in the local intake area who has a sibling also enrolled at the school, and who lives nearest the school.
2. A child residing in the local intake area who does not have a sibling enrolled at the school and who lives nearest the school.
3. A child not residing in the local intake area who has a sibling enrolled at the school and who lives nearest the school.
4. A child not residing in the local intake area who does not have a sibling enrolled at the school and who lives nearest the school.

Compulsory Age Children

Children of compulsory school age (Pre-primary and above) who live within the local intake area are guaranteed a place at the school.

After 22 July 2016, once the school has confirmed the number of local-intake enrolments, and if the school has spare capacity and appropriate programs, applications from children outside the local-intake area can be assessed.

The priority for enrolling children outside the local intake area is in this order:

1. A child who has a sibling enrolled at the school.
2. A child who lives closest to the school (not closest to the boundary of a local-intake area).

What if I am changing schools or starting school in Western Australia for the first time?

If you are changing schools, or enrolling in WA for the first time, your enrolment will be considered to be a new enrolment.

To enrol, follow the enrolment procedure outlined on Page 2.

Your enrolment application will be prioritised according to the rules applicable to your child’s entry year. (i.e. pre-compulsory or compulsory aged children).

If you are applying for entry in 2017, you will be notified after the application period closes on 22 July 2016.

If you are applying for entry in the current year, you will be notified if your child has a place, or if no place is available, as soon as possible.

If my child is offered a place, what should I do?

If your child is offered a place at Freshwater Bay and you would like to accept it, you will need to complete an Enrolment Form.

The school will provide the enrolment form to you.

How can we help?

If you have any queries regarding enrolments; or if you would like to tour the school and meet with our Principal, Mari Dart, please contact the school office on: 9384 0293 or email freshwaterbay.ps@education.wa.edu.au

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