



# FRESHWATER BAY PRIMARY SCHOOL

FRESHWATER BAY PRIMARY SCHOOL - P&C ASSOCIATION INC.

ANNUAL GENERAL MEETING

23 FEBRUARY 2022 7-8.30PM

Outside in Herbert Hall

New members are invited to join the Parents and Citizens Association prior to commencement of the meeting at 7.00pm. Annual financial membership is \$1.00.

Gordon Jeffrey (GJ), Sanjif Ratneser (SAR); Noel McKay (NM), Matt Sikirich (MS)

Item	Topic	Who
1	<p>Welcome and Introductions</p> <ul style="list-style-type: none"> <li>- General P&amp;C intro for new members</li> </ul> <p>Motion - Ratify minutes of previous GM 8/12/21</p> <p><b>Proposed Noel Second Sarah James. Passed unanimously.</b></p>	GJ
2	<p>President's Report</p> <ul style="list-style-type: none"> <li>• 2021 challenging year.</li> <li>• Acknowledged the fund raising committee - all the various successful events.</li> <li>• Farmers market had a good year. GJ acknowledged Shelley and Ernst's work.</li> <li>• Projects - the main one was the solar panels in particularly MS also great that the govt will fund some of the costs. Ipads, professional developments, convex mirrors.</li> <li>• Account has a healthy cash balance.</li> </ul>	GJ
3	<p>Financial Report</p> <ul style="list-style-type: none"> <li>- Presentation of signed Solvency declaration</li> <li>- Presentation and adoption of financial statements (attached)</li> <li>- Presentation of auditors report</li> </ul> <p><b>The reports were tabled and adopted.</b></p>	NM

4	Principal's Report and Years Expenditure Request (as attached)	SR																														
5	School Board update	GJ																														
6	<p>ELECTION</p> <ol style="list-style-type: none"> <li>1. President - Gordon Jeffries</li> <li>2. Vice President - Sanj Ratneser</li> <li>3. Treasurer - Noel Mckay</li> <li>4. Secretary - Meromie Briggs</li> <li>5. School Board Representative - Gabriela Depisch</li> <li>6. Executive Members <ol style="list-style-type: none"> <li>a. Fundraising/Second Hand Uniforms/TT - Lauren Bennett</li> <li>b. Farmers Market Representative - Noel Mckay</li> <li>c. Tennis Courts - Julia Millar</li> <li>d. Scholastics - Christy Kemp, Gerri Hinkley</li> <li>e. Freshie Dads Representative - Luke Rawthstone TBC</li> <li>f. Class Rep Co-ordinator - Julie Lindsey</li> <li>g. General - Matt Sikirich</li> </ol> </li> </ol>	All																														
7	<p>Freshie Farmers Market</p> <ul style="list-style-type: none"> <li>• Cash received from the FFM totalled \$99k which was used to pay down set up costs and running costs \$46k. Generated in funds of \$57k.</li> <li>• It is proposed that the Freshie Farmers Market operating expenditure be approved subject to the FFM raising sufficient funds to cover the expenditure excluding funds raised to date.</li> </ul> <table border="1" data-bbox="337 1077 886 1591"> <thead> <tr> <th>Item</th> <th>Per Annum</th> </tr> </thead> <tbody> <tr> <td>Social Media</td> <td>\$ 10,000.00</td> </tr> <tr> <td>Website Maintenance</td> <td>\$ 2,000.00</td> </tr> <tr> <td>Weekly Newsletter</td> <td>\$ 3,000.00</td> </tr> <tr> <td>Other Marketing</td> <td>\$ 15,000.00</td> </tr> <tr> <td>Get Smart Accounting</td> <td>\$ 1,500.00</td> </tr> <tr> <td>Xero</td> <td>\$ 648.00</td> </tr> <tr> <td>Cleaner</td> <td>\$ 3,120.00</td> </tr> <tr> <td>Parking (Bowling Club)</td> <td>\$ 2,600.00</td> </tr> <tr> <td>FFM Mobile &amp; Plan</td> <td>\$ 1,500.00</td> </tr> <tr> <td>Squarespace hosting</td> <td>\$ 462.00</td> </tr> <tr> <td>AFMA membership</td> <td>\$ 100.00</td> </tr> <tr> <td>Musicians</td> <td>\$ 5,000.00</td> </tr> <tr> <td>Other Entertainment</td> <td>\$ 1,000.00</td> </tr> <tr> <td></td> <td><u>\$ 45,930.00</u></td> </tr> </tbody> </table> <p>Note The P&amp;C does not use parent contributions or fundraising money to pay these costs. The costs are paid from money earned from the Farmers Market. The Farmers Market is a voluntary organisation and there are no paid positions.</p> <p>The question was raised as to what revenue is available to pay these costs. SR noted that it was difficult at this time to forecast revenue. SR and NM will provide a forecast of projected revenue.</p>	Item	Per Annum	Social Media	\$ 10,000.00	Website Maintenance	\$ 2,000.00	Weekly Newsletter	\$ 3,000.00	Other Marketing	\$ 15,000.00	Get Smart Accounting	\$ 1,500.00	Xero	\$ 648.00	Cleaner	\$ 3,120.00	Parking (Bowling Club)	\$ 2,600.00	FFM Mobile & Plan	\$ 1,500.00	Squarespace hosting	\$ 462.00	AFMA membership	\$ 100.00	Musicians	\$ 5,000.00	Other Entertainment	\$ 1,000.00		<u>\$ 45,930.00</u>	SR
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	<p>The budget put forward is an indication of how the FFM expects to operate provided it has sufficient funds from operations to meet these costs. It was noted that the funds raised to date by the markets are for the use of the School.</p> <p><b>The expenditure budget was approved subject to the FFM having sufficient funds from operations to meet the expenditure budget outside of funds raised to date.</b>  <b>Proposed by MS seconded by Lauren B</b></p>	
8	<p>School requested Funding 2022</p> <ul style="list-style-type: none"> <li>It is proposed to approve the School's request for funding totalling \$20,472 as set out in the attached request. Proposed Graham C Seconded Matt Sikirich</li> </ul> <p><b>The School's funding request was approved unanimously. Proposed Graham C Seconded Matt Sikirich</b></p> <p>Note: Tangney Hall AV and CCTV are also being considered for funding subject to final quotes. Still need 2 more quotes.</p> <p>CCTV throughout the school - approx. \$12k but needs more quotes</p> <p>Defibrillator has been approved previously and is being sourced.</p>	GJ
9	<p>IPAD Lease</p> <ul style="list-style-type: none"> <li>It is proposed to pay the School's ipad lease costs totalling approx. \$25,800 for the year.</li> </ul> <p><b>The IPAD lease payments were approved unanimously. Proposed Gordon Jeffrey Seconded Sarah J.</b></p>	GJ
10	<p>School Swim Team Support</p> <ul style="list-style-type: none"> <li>It is proposed to fund the School Swim Team practice as follows.</li> <li>Hire of UWA Crawley Pool and entry fee x 40 for 5 morning training sessions, (\$1,100) &amp; 5 x breakfasts for 40 swimmers (\$946). At a total cost of \$2046.*</li> <li>By comparison the amount funded for 2021 was \$711.20 for pool hire &amp; entry fee x 40 for 4 morning training sessions and \$704.60 for 4 x breakfasts for 40 swimmers. A total of \$1,415.80.</li> </ul> <p><b>The swim team support was approved unanimously. Proposed Graham C Seconded Luke R</b></p>	GJ
11	<p>Year 6 Leavers</p> <ul style="list-style-type: none"> <li>It is proposed to provide the year 6 leavers with a leavers jumper up to \$58.50 and the School annual \$25 per child.</li> <li>Based on 53 Students the cost would be \$4,425+GST.</li> </ul>	GJ

	<b>The year 6 leavers support was approved unanimously. Proposed Liz J and seconded by Graham C.</b>	
12	<p>Events Schedule</p> <ul style="list-style-type: none"> <li>It is proposed that the Freshie Dads events schedule as attached be endorsed as P&amp;C events.</li> </ul> <p>It was noted that this is a provisional calendar and the fundraising committee will work with the fathering project to ensure the events are not clashing.</p> <p><b>The FD calendar was approved unanimously. Proposed Steve R and seconded by Matt S.</b></p>	NM
13	<p>Update on Outstanding Approved Expenditure</p> <ul style="list-style-type: none"> <li>Solar Panels big spending saving due to the government paying for the panels which would have cost approx. \$23k.</li> <li>DFIB has been approved and is being sourced.</li> </ul>	
14	General Business	All
15	Next Meeting and Meeting Close 8.41 meeting closed	