



FRESHWATER BAY PRIMARY SCHOOL

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P&C ASSOCIATION INC.

EXECUTIVE MEETING MINUTES

Wednesday 21 October 2020 at 7.00pm to 8.30pm

Staff Room

Attendees: Graham Carmichael (GC), Sanjif Ratneser (SR); Noel McKay (NM), Matt Sikirich (MS); Simon Reid (SR), Campbell Airey (CA), Janine Feurstein (JF), Faye Styles (FS), Brooke McAullife (BM); Ainslie Cornelius (ACo)

Apologies: Jenella Downing (JD)

#	Topic	Who
1	<p>President's Report and Welcome</p> <p>GC noted the desire of the School parents to see spending on educational resources.</p> <p>SR noted that he is working with the deputy principles to define the needs of the School and the specific areas that the P&C can consider for funding.</p> <p>Action 1: It was agreed that SR would fast track a list of educational needs that the P&C could move to funding approval.</p> <p>Action 2: It was agreed that the existing wish list could be acted on at the discretion of the P&C.</p>	GC
2	<p>Ratification:</p> <ul style="list-style-type: none"> - Minutes from EM on 5 August 2020 were ratified. Proposed NM Seconded FS. 	GC
3	<p>Matters Arising from Previous Meetings:</p> <p>Action items from the minutes 5 August 2020 and GM 16 Sept 2020.</p> <ul style="list-style-type: none"> - Principle Q&A at 6.30 before the GM. Done - Circular Resolution to approve \$2k for year 6s. Done - Year 6 request for funds. Received - Royal Show parking tap and go. Not Required - Athletics carnival photo fundraiser. Done 	GC

	<ul style="list-style-type: none"> - Re-commence TT. Done - GM endorsed Fathering Project events and FP sub-committee formation, stage 1 of Solar Project, \$2k for year 6 spend and branded marquee purchase. Done 	
4	<p><u>Matters to Consider – Feedback from the School Community to the P&C</u></p> <ul style="list-style-type: none"> - SAR to present the Matters to Consider list. None noted. - School and Teacher initiated matters. None noted. - Facebook/Word of Mouth matters. None noted. 	SR
5	<p><u>Update on Events</u></p> <ul style="list-style-type: none"> - Colour dash. 23 October. - Golf day. 6 November. This is sold out. - Sundowner. 27 November. 	EC
6	<p><u>Committee Updates</u></p> <ul style="list-style-type: none"> - Fundraising – (FS) Wendy Carmichael, Faye Styles, Ashe Mackinnon - School Board - Faye Styles - Tuesday Treats - Teleah Bolt, Pippa Tilbrook (NM Exec Rep) - Secondhand Uniforms - Ashe Mackinnon, Amelia Chaney (FS Exec Rep) - Tennis Courts - Christy Kemp (NM Exec Rep) - Grants – Maggie Westbrook (Exec Rep TBC) - Scholastic Books Coordinator - Gilly Frette, Christy Kemp (BM Exec Rep) - Class Rep Co-ordinator (JD) - Fathering Project Update. (NM) 	EC
7	<p><u>Financial Report/update</u></p> <ul style="list-style-type: none"> - Cash position and Revenue/Exp Report was tabled. There is estimated to be \$67k of uncommitted funds with approx. \$11k expected to be received from parents plus fundraising from the golf day, sunscreen and colour dash. - Notification of Expenditure Approved by Executive Circular Resolution. Colour for the dash \$680. - Rationalise banking and bank accounts. It was agreed that the additional bank account could be closed. - Investing funds allocated for future commitments (IPad lease etc) in term deposits. 	NM
8	<p><u>P & C Rules and Proposed Resolutions</u></p> <ul style="list-style-type: none"> - Formation of the Fathering Project Sub-Committee. Approved at the GM. NM to report. - Resolution: to put a resolution to the GM to approve spending on educational support items such as whiteboards, musical instruments, sports equipment and other items. List attached. It was noted that the FP camp out clashed with another School camp. The FP needs to have its events approved by the P&C at the first AGM each year and this is intended to highlight any clashes. It was also noted that the events should be added to the School calendar. 	MS

	<ul style="list-style-type: none"> - Resolution to allocate \$1,000 to each year group for education projects. The teachers from each year group will be asked to make a collective application to the P&C as to how they would like to spend it. This will be put to the next GM with the application process to commence now. Not voted on as funding was considered at point 1 above. 	
9	<p>Other items:</p> <ul style="list-style-type: none"> - Deb Smart year 6 proposal. DS tabled the proposal regarding spending on the year 6 leavers. <p>Action 3: It was resolved that in 2021 the P&C would pay for the leavers jumper to be presented at the at the beginning of the year and would contribute to the leavers book costs. This resolution requires approval at the next GM.</p> <ul style="list-style-type: none"> - Fencing to fort area. Action 4: It was agreed to prepare a proposal to fence part of this area. - Garden Club, revisit the \$1000 approved for reticulation, sidetracked by contractors disconnecting water supply. Proposal within the same spend may be substituted with a shade sail and basic reticulation at a reduced cost because of donated material. Action 5: It was agreed to commence these works. The expenditure was approved at the GM on 19/11/19. - Planning a skeleton calendar for 2021 with pre-approval for Welcome Sundowner etc. - Request from school management to underwrite ancillary fees for certain disadvantaged students with commitment nearing but probably not exceeding \$1000. SR noted that this was an item for th School to consider. - Farmers Market update. SR noted that the markets are set to start on 31 October. It was noted that GC had resigned from the Markets Board and that a new P&C would be required in accordance with the Markets constitution. SR stated that a P&C representative would be appointed. - Parent Survey Report. JD asked by email if the P&C could have a copy of the survey results. SR stated that the details could not be provided due to confidentiality. - Recent School review attended by P&C members. JF attended the School Review. It was noted that more notice would mean that more members could provide feedback. The convener Chris was lovely and very interested in our views. It was suggested that the P&C could hold a day meeting so that mothers could attend. - Solar update. The electrical consultants have been engaged to consider the system and electrical infrastructure. - Ask the community for nominations for next years' Executive Committee and forward planning for next years AGM. Action 5 MS to action. 	GC
	<p>Next Meeting: General Meeting – 25 November. Final GM.</p>	
	<p>Meeting Closed</p>	