



# FRESHWATER BAY PRIMARY SCHOOL

FRESHWATER BAY PRIMARY SCHOOL - P&C ASSOCIATION INC.

GENERAL MEETING

24 JUNE 2020 7-8.30PM

Tangney Hall

Graham Carmichael (GC), Noel Mckay (NM), Simon Reid (SR), Faye Styles (FS)

Attendance Register Attached.

Item	Topic	Who
1	<p>Welcome and Introductions</p> <p>GC thanked the School for the work and communications during the COVID19 restrictions. GC thanked the 2019 Executive or all of their work and the handover to the new Executive Committee.</p> <p>Motion 1 - Ratify minutes of previous meeting 26/02/20</p> <p>The minutes of the AGM were tabled. Proposed by Ashe Mackinnon and Seconded by Sanj Ratneser. The minutes were ratified by unanimously.</p>	GC
2	<p>President's Report</p> <p>GC summarised the receipts and expenditure since the last AGM (report attached). Notable items included umbrella sales \$5,720, uniform shop \$1,280 in sales, purchase of carpet cleaners \$7,600, umbrellas \$3,000 and air-conditioning \$39,367.</p> <p>GC noted that Maggie Westbrook is working on obtaining grants.</p>	GC
3	<p>Financial Report</p> <ul style="list-style-type: none"> <li>- Presentation of current cash position and commitments.</li> </ul> <p>NM tabled the cash position. (Report Attached). Total cash after commitments and before 2020 parent contributions is estimated at \$41,163.</p> <p>There was discussion regarding the iPad lease payments. It was noted that the purchase of the new iPads had been delayed due to COVID. As such the current 120 iPad lease has continued and there is a new resolution to cover the lease payments until the new lease commences.</p>	NM

	<p>The new lease will be for 180 iPads and is expected to start in August. Last year the P&amp;C agreed to fund the new iPad lease over 3 years.</p> <p>Question regarding the amount of cash the P&amp;C has and whether the P&amp;C had considered reducing the parent contribution. GC and SR noted that there are considerably more projects than funds. Where the P&amp;C can fund projects it means that the School has more resources for education. GC noted that the parents contribution was by far the most significant funding that the P&amp;C receives.</p> <p>- <a href="#">Update on Audit for 2019.</a></p> <p>No discussion.</p>	
4	<p><b>Financial Motions</b></p> <p><b>Introduction, speakers for/against, proposer, seconder, vote.</b></p> <p>1. Resolution to approve the P&amp;C to provide funding support on the current IPAD lease plan of up to \$5,583.75 per quarter starting from 1 January 2020. The new IPAD plan has not commenced. The P&amp;C previously approved funding support for the new IPAD plan for 3 years.</p> <p>Proposed by Sanj Ratneser and Seconded by Janine Feurstein. The resolution was passed unanimously.</p> <p>2. Ratification of the Executive Motion to spend up to \$1,000 on the Bike Shed security panels.</p> <p>Proposed by Jenella Downing and Seconded by Sanj Ratneser. The resolution was passed unanimously.</p> <p>3. Ratification of Executive Motion to spend \$7,596.99 on two carpet cleaners.</p> <p>GC in response to a question noted that the carpet cleaners were required because the current one was failing. The P&amp;C had purchased the previous carpet cleaner.</p> <p>Proposed by Graham Carmichael and Seconded by Ashe Mackinnon. The resolution was passed unanimously.</p> <p>4. Ratification of Executive Motion that the Office Bearers can spend up to \$500 per month on normal P&amp;C activities by the approval of a majority of the 4 Office Bearers. All expenditure approved in this manner is to be brought to the next Exec Meeting for approval and General Meeting for notification.</p> <p>Proposed by Faye Styles and Seconded by Ashe Mackinnon. The resolution was passed unanimously.</p>	GC
5	<p><b>Principal's Report</b></p> <p>The Principal provided his report (Report Attached).</p>	SR

	<p>SR was asked about the kindergarten days for the new year. SR noted that the current schedule has been running for a year and he would assess it over a longer period.</p> <p>SR was asked about the Cross Country. SR responded that there are a number of events that had been affected by COVID19 and that his team was meeting to consider when they could be delivered.</p> <p>SR was asked about the Farmers Market. SR responded that it was planned to commence later in the year.</p>	
6	<p><b>School Board update</b></p> <p>FS said that the first face to face School Board meeting was held on 9 June. A working group has been established to progress development of the new Business Plan (establishment of base line data and new targets). 2020 School Review is underway. (Full Report Attached)</p>	FS
7	<p><b>Future Planning and events going forward:</b></p> <ul style="list-style-type: none"> <li>• <b>Solar Update (GC).</b></li> </ul> <p>GC noted that the P&amp;C were progressing the solar panel project and that a meeting would be held next week between the School and Programmed Maintenance.</p> <ul style="list-style-type: none"> <li>• <b>Fundraising (FS)</b></li> </ul> <p>Ashe Mackinnon. (Report Attached)</p> <ul style="list-style-type: none"> <li>• The umbrellas will return a profit of approx. \$5k when they are all sold. There are approx. 37 in stock of the 200 bought. The P&amp;C expressed its congratulations on the success of this fundraiser.</li> <li>• The entertainment book will be promoted now that the umbrella sales are nearly complete.</li> <li>• The athletics carnival fundraising has been curtailed by COVID restrictions. Options will be considered.</li> <li>• The colour run is being considered. It was noted that we can do this ourselves and save costs.</li> <li>• Sun cream will be a fundraiser for the warmer months.</li> <li>• Sanj Ratneser is working on a golf day.</li> <li>• Newsletter sponsorship was raised. SR noted that there is a school policy for sponsorship. GC noted that the exec will consider the policy.</li> <li>• The uniform shop is now being run on-line and the feedback from parents has been very positive.</li> </ul> <ul style="list-style-type: none"> <li>• <b>Other (GC)</b></li> </ul>	

	<ul style="list-style-type: none"> <li>Brooke McAuliffe on behalf of the scholastic books Exec Member noted that the sale of books had raised approximately \$560.</li> </ul>	
8	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>Open for member feedback and general questions</li> </ul> <p>GC thanked Ashe and Amelia for their work in cataloguing the uniform shop and setting it up online so it could operate during the COVID restrictions.</p> <p>It was noted that Tuesday Treats was currently on hold pending changes to the COVID restrictions.</p> <p>There was a vote of thanks to Hilaire Lyon for all of her work as Deputy Principal. The P&amp;C wishes her well for the future.</p>	All
9	<p><b>Schedule next meeting</b></p> <p>The next General Meeting is scheduled for 7pm on 16th September.</p>	
10	Meeting Close at 9.10pm	