



FRESHWATER BAY PRIMARY SCHOOL P&C ASSOCIATION INC.

ANNUAL GENERAL MEETING – DRAFT MINUTES

Wednesday February, 26 2020 at 7.00pm Tangney Hall

Attendees: Campbell Airey (CA), Simon Reid (SR), Noel McKay (NM), Faye Styles, Ainslie Cornelius, Teleah Bolt, Chris Harding (CH), Ashe MacKinnon, Fiona Clements, Peter Clements, Amelia Chaney, Liz Jeffrey, Gilly Frette, Kate Roberts, Georgia Sikirich, Matt Sikirich, Andrew Sharry, Maggie Westbrook, Mima Rawlings, Tom Rawlings, Sanj Ratneser, Elspeth Burke, Sarah Cunningham, Graham Carmichael, Jugal Parekh, Jyothi Lekshmi, Celine Desmet, Mark Davies, Stephen Wells, Michael O-Halloran, Farzaana Yeoman, Stjepara Maticevic, Wendy Carmichael, Belinda Airey, Brooke McAuliffe, Pat Kempton, Christy Kemp, Jenella Downing, Meromie Briggs, Bruno Charpentier, Naomi Pilkington,

Apologies: Mel Hayes, Janine Feurstein, Riccardo Petriconi, Jen Lord

Agenda Item	Topic	Lead by
1	<p><u>Welcome and Introductions</u></p> <p>Motion 1 - Ratify minutes from previous meeting 19/11/19 - passed</p>	CA
2	<p><u>Presidents Report</u> Explanation of P&C Summary of the year past, achievements including</p> <ul style="list-style-type: none"> - air conditioning - sustainable garden - circa \$19k to readers (incl decodable) - ipad leases signed off (3 year contract) - fencing 	CA
3	<p><u>Financial Report</u></p> <ul style="list-style-type: none"> - CAB circa \$110k, including \$75k ringlocked for solar power. Leaves disposable of circa \$45k. NB this is after paying out airconditioning. - presentation of solvency statement, read out - auditors report will be posted to website - solvency declaration <p>Motion 2: Appointment of new auditor: Ms Gillian Sue McKay (B.Com, PNIA, AAIF (Snr) SIA) - passed</p> <p>Action item 1: Post Auditors Report to website (CA)</p>	CA

4	<p><u>Principals Report</u></p> <ul style="list-style-type: none"> - year has started well - this is the review year for the school - Edu Dance has started with positive feedback - new music program started - extension program for early years <p>Question 1: Setting Local Intake Status</p> <ul style="list-style-type: none"> - can we start the process of becoming a local intake only school. There is concern with the size of the school - SR advised that in reality we are a 'closed boundary', all schools are. However if there is space, we take outside catchment. - discussion re purpose of 4 kindy's - discussion re growth since amalgamation <p>Question 2: Class changes over break, after allocation / transition - no notice</p> <ul style="list-style-type: none"> - year 5 changes over breaks, resulted in no females in one class and significant gender imbalance - SR accepted the point and noted that the management of this wasn't ideal and the process needs to change <p>Question 3: OT and Music</p> <ul style="list-style-type: none"> - re OT, this was not related to school size but due to Dept Ed requirements for public liability. SR will be open to looking at someone else taking up the opportunity, if comply with Dept Ed. A 'specialist centre' with multiple expertise would be ideal. - re music - consistent interruptions were occurring. Space is an issue. need to prioritise the key educational learnings. - Basketball courts are available to all children at lunch, as are balls. - a suggestion was made for a one day / one year group for the Courts to encourage use. - suggestion for PE to run organised sport on oval at lunch. Could use parent volunteers or year 6 <p>Question 4: Master plan</p> <ul style="list-style-type: none"> - no additional classrooms are planned - unlikely to get funding for new space given 6010 postcode - solar will free up school's funds. <p>Question 5: Path linking kindy to school</p> <ul style="list-style-type: none"> - ongoing issue, crown land so need 3 govt depts to sign off - Town of Claremont are on board. <p>Action item 2 - SR to follow up on path</p> <p>Question 6: Bike shelter / CCTV</p> <ul style="list-style-type: none"> - looking at the options at the moment - circa \$14k to install CCTV for the school - current priority is soft fall for the fort, next is CCTV 	SR
5	<p><u>Board Update</u></p> <ul style="list-style-type: none"> - 3 new teachers on the Board - key focus this year is the School Review - Term 3: new business plan focus. 	CH

6	<p><u>General Elections for 2019</u></p> <p>Executive Committee Office Bearers</p> <ul style="list-style-type: none"> • President Graham Carmichael • Vice President Sanj Ratneser • Secretary- Matt Sikirich • Treasurer - Noel McKay <p>Executive Members</p> <ul style="list-style-type: none"> • Ainslie Cornelius • Janine Feurstein • Faye Styles • Jenella Downing • Brooke McAullife • Mark Davies • Campbell Airey <p>Principal</p> <ul style="list-style-type: none"> • Simon Reid (ex-officio member of the executive committee) 	All
6	<p>Elections Cont: <u>Sub-Committees</u></p> <p>Fundraising - Wendy Carmichael, Faye Styles, Ashe Mackinnon</p> <p>P&C board Representative - Faye Styles</p> <p>Tuesday Treats - Teleah Bolt, Pippa Tilbrook (Treasurer to be exec member)</p> <p>Secondhand Uniform Coordinator - Ashe Mackinnon, Amelia Chaney (Faye Styles to be Exec Rep)</p> <p>Tennis Court Coordinator - Christy Kemp (Noel McKay to be Exec Rep)</p> <p>Grants Coordinator – Maggie Westbrook (Exec Rep TBC)</p> <p>Scholastic Books Coordinator - Gilly Frette, Christy Kemp (Brooke McAullife to be exec Rep)</p> <p><u>Class Representatives</u> As per Appendix A. Further details required</p> <p>Action item 3: Secretary to follow up Class Reps</p>	
7	<p><u>Future planning and events going forward</u> Solar on hold</p> <p>Sundowner:</p> <ul style="list-style-type: none"> - best behaviour required, communication will issue re supervision requirements, no bikes or scooters - no admission donation - 7.30pm finish time <p>Motion 3: Ratify \$500 previously approved for Sundowner - passed Motion 4: Grant extra \$1k to Sundowner - moved - passed</p> <p>Farmers Market</p> <ul style="list-style-type: none"> - still an active project, different structures discussed. - at this stage planning to set up an NFP organisation with educational trust to benefit the whole community. 	CA

APPENDIX A

CLASS	Teacher	CLASS REP 1	CLASS REP 2	CLASS REP 3
Kindy Orange	Mrs Baxter	Jemima Rawlings		
Kindy Purple	Mrs Baxter	Sarah Carney	Anita McKinnon	
Kindy Lime	Miss Soutar			
Kindy Lemon	Miss Soutar			
Cowan 1 PP/Yr1	Mrs Jayde Lindley			
Hughes 1 PP	Miss Alicia Marchesi	Maggie Westbrook		
Hughes 2 PP	Mrs Courtney Woodward	Naomi Pilkington	Marika Dyer	
Cowan 2 Yr 1	Ms Deidre Clarke and Mrs Catherine Farnell	Ashe MacKinnon	Yasmin Jebb (Ottaviano)	Jess Pritchard
Cowan 4 Yr 1	Miss Clare Housley	Meromie Briggs	Liz Jeffrey	
Cowan 5 Yr 2	Miss Rosie Allen & Mrs Jess Sisson	Melinda Hayes	Brigitte Hart	
Cowan 6 Yr 2	Mrs Danielle Kroschel	Teleah Bolt		
Cowan 7 Yr 2	Ms Beth Chesney	Jenella Downing	Amber Hall	
Tangney 1 Yr 6	Ms Jessica Markou			
Tangney 2 Yr 5/6	Mr Paul Butler			
Tangney 3 Yr 5	Ms Cindy Carboni	Sapna Machamada		
Tangney 4 Yr 5	Mrs Kim Watson	Janine Feurstein	Kate Duarte	
Tangney 5 Yr 3	Ms Terry Platts	Lynn Merrington	Stef Maticevic	
Tangney 6 Yr 3/4	Ms Jennie Sutherland	Wendy Carmichael	Natasha	
Tangney 7 Yr 3	Maria Hollis	Karen Mace	Faye Styles	
CUBE 1 Yr 4	Shannon Kendall	Sarah Cunningham	Katie Davies	
CUBE 2 Yr 4	Lisa Dopheide	Kim Moore		